

CFO PROGRAM TRAINING

Quick Notes

PRAYER COORDINATOR

(Formerly known as prayer host or hostess)

Breathing-in & Breathing-out

PURPOSE of Prayer Coordinator...

The Prayer Coordinator is to be the point of prayer leadership for the Council Ring. Leadership in the sense of **organizing all the event's prayer groups (number and assigning each group's leadership) as well as orchestrating the Prayer Preparation element of the CFO Program.**

GOALS of Prayer Coordinator...

The Prayer Coordinator **ensures that the prayer group experience for each event participant is a joyous blessing.** This is realized when the prayer group leadership is prayerfully chosen from the membership of the Council Ring and spiritually mature persons attending the event who are known to the Council Ring for their prayer life.

PREPARATION...

Prior to the event **contact the UPT Coordinator to pray and discuss plans for the event's prayer groups.** The UPT is a great resource for ideas and prayer itself. They will pray for the event as well as its leaders prior to the date of the event. They can provide useful materials and ideas on prayer as well.

PRESENTER...choosing the prayer group leaders

Leading a prayer group is facilitating. The Holy Spirit is the leader of the group. **Prayer Group leaders should be chosen from those known to the council ring and have previously exhibited a spiritually mature prayer life.** Council Ring members should be the first choices to lead a group.

PREPARING the prayer groups...Prayer Preparation

On the first day, prior to the event's prayer groups meeting together, scheduled time should be set aside for the **Prayer Coordinator to provide, all in attendance, information concerning the prayer group's do's and don'ts, assigning individuals to specific groups (making sure all at the event have an assigned prayer group), to introduce the prayer group leaders, and to discuss the event's theme (if applicable) as well as send them off in silence and prayer.**

At a mutually agreed time, **each day, the event's Prayer Group Leaders should meet** to discuss the previous day's experience in the prayer groups. At this meeting prayer and support is offered for each of the prayer groups.

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PRAYER COORDINATOR... a suggestions of what to do

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ASSIGNING PEOPLE TO PRAYER GROUPS... be guided by the Holy Spirit

There are many ways to assign individuals to specific prayer groups. However, regardless of the way chosen, it should be done in prayer. Prior to the event, be in prayer about the most effective way. An effective way will "best fit" the group attending the event.

Obtain a list of attendees from the registrar. Some you will know, others you will not. Groupings can be in varying arrangements: gender groups (e.g. a men's group); by age; by birthdays; or alphabetical; or random. It can be done prior to the event or at the event itself by numbering off in accordance with their seating arrangement in the room (i.e. prayer group #3 is made up of all those who were 3's as the room counted off 1 through 7).

The number of prayer groups is important. The length of time allotted for the prayer Group should determine the size of your prayer group. A rule of thumb is 15 minutes per person. An hour would be a group of four while ninety minutes is a group of six. In this way no one will be overlooked because of time constraints. Be careful, as the event progresses and individuals arrive after the initial assignments, not to "overload" a particular prayer group. Pay careful attention to an even distribution amongst the group.

Some Council Rings establish a specific prayer group for the "part time" attendees. However, as you are led in prayer, it is not a problem to assign the "part time" individuals to the regular prayer groups. In this way they will feel more a part of the entire event and not singled out and labelled, "part time".

EVENT PRAYER PREPARATION TIME

This event can be offered in two ways. It can be held once on the first full day of the event or each day prior to the start of the prayer groups. The "Prayer Prep" should be a short (15 minutes maximum). gathering time of all prayer groups for the purpose of administrative instruction as well as a short inspirational talk about prayer's affect upon the speaker. The talk is optional but should be no longer than 5-10 minutes in length. At the discretion of the Prayer Coordinator a different speaker may be selected each day or may be done by the Prayer Coordinator.